EXECUTIVE BOARD OPENING

Development Director

Lead the fundraising that sustains ASC's programs and people.

ROLE	TERM	TIME	WORKS WITH
Volunteer · Executive Board	3 years	5-10 hr/week, incl. monthly Board meetings, annual Board retreat + SCIENCE TALK	Executive Director, President, Vice President

ASC runs on the generosity of donors and sponsors who believe in giving science a voice. We're looking for an experienced fundraiser to lead our development work: someone who loves building relationships, isn't afraid to make the ask, and wants to help a mission-driven nonprofit build revenue that lasts.

What you'll do

- **Build and lead a development team** — recruit and oversee our development and sponsorship committee, and set ASC's overall fund raising strategy.
- **Write and win grants** — research opportunities, then write, submit, and track grant applications and reporting deadlines.
- **Find and cultivate donors** — individual, foundation, and corporate.
- **Secure SCIENCETALK sponsors** and grow conference sponsorship year over year.
- **Steward donor relationships** with thoughtful recognition and follow-through.
- **Team up on major relationships** with donors and grantors alongside the ED, President, and Vice President.
- **Build sustainable revenue,** including recurring giving and foundation support.
- **Coordinate with the Leadership Team** so sponsor and partner relationships work hand in hand.

What you bring

- **Proven fundraising experience** — major gifts, corporate or event sponsorships, and/or foundation grants — with a record of successful asks.
- **Experience building a development plan** and managing a donor pipeline.
- **Confidence making the ask** and patience to grow long-term relationships.
- **Familiarity with donor databases** and ethical fundraising practices.
- **Strong written and verbal communication** for proposals, pitches, and thank-yous.
- **Passion for our mission** and for building strong, sustainable nonprofits — ideally both.

Bonus points: A network in science, tech, higher ed, publishing, media, or philanthropy.

Every board member

- **Show up** to monthly Board meetings, our annual Board retreat, be responsive to Slack messages and emails, and attend the annual SCIENCE TALK conference (next up: April 8–9, 2027 in Chicago).
- **Roll up** your sleeves and participate as a working board member to lead and/or serve on committees.
- **Open doors** by being an active ambassador for ASC, connecting us with partners, sponsors, members, attendees, and donors that grow ASC's fiances, brand awareness, programs, and impact.
- **Lead with integrity.** Follow ASC's ethics policy in your scicomm work, board service, and professional conduct.

About ASC

ASC (formerly Science Talk) is the professional hub for people who communicate science — journalists, practitioners, content creators, PIOs, trainers, outreach professionals, researchers, educators, artists, and more. For over ten years, we've brought this community together through our SCIENCE TALK conference, courses, workshops, virtual events, and mentorship program. Now in our second decade, we're growing from our founder-led roots into a national organization: expanding our conference and courses, building chapters, and working toward full-time staff. Through it all, building, supporting, and collaborating with our community remains the heart of our culture. ASC is a 501(c)(3) nonprofit.

We especially encourage applicants whose backgrounds and perspectives are underrepresented in science and science communication.

Ready to apply?

Apply online at:
forms.gle/zAMo1mdPuTMUYWkE6.

Have questions? Email us at:
info@sciencecomm.org.

WHAT HAPPENS NEXT

1. Our nominating committee reviews applications
2. Selected candidates interview
3. Finalists meet the full Board
4. The Board votes